

**MINUTES OF THE SOULDERN PARISH COUNCIL MEETING**

**HELD IN THE VILLAGE HALL**

**ON 28<sup>th</sup> September 2023**

**Present:**

**Alan Smith (AS) [Chair]**  
**John Hoodless (JH)**  
**Neal Ship (NS)**  
**Heidi Dennison (HD)**  
**Cathy Fleet (CF) CLERK**

**Members of the Public:**

**09.23.01 Apologies**

Apologies had been received from Nick Oakhill and Cllr Eddie Reeves

**09.23.02 Declarations of interest**

There were no declarations of interest

**09.23.03 To receive the minutes of the last parish council meeting**

The minutes of the parish council meeting held on 31<sup>st</sup> August 2023 were checked for accuracy and content, agreed as a true record of the meetings and signed by the chair.

**09.23.04 Public participation**

There were no members of the public present

**09.23.05 Clerks Report and Actions from previous meeting**

No	Action	Owner	Update
Feb23.03	AS to action 20mph limit	<b>AS</b>	<b>AUGUST UPDATE</b> – HD offered to send an email to OCC (Jeff Barrell – project manager)  <b>Sept 23</b> - Awaiting response. <b>HD to chase</b>
Feb 23.05	AS to order replacement signs	<b>AS</b>	In hand  August update – AS questioned the need for replacement sign, but after discussion it was agreed it is needed. <b>AS to progress</b>
June23.02	<b>Village upkeep</b> –Workparty to clean Church Lane ditch	<b>NO</b>	<b>NO to organise once foliage dies down.</b>  <b>Agenda item</b>
June23.04	<b>Changing Room electrics</b> – NO to obtain 1 further quote	<b>NO</b>	<b>AS to chase. Despite all efforts no quotes have been forthcoming. AS to progress</b>

			<b>with Trevor's (TS Electrical) quote (approx £700)</b>
July 23.06	<b>Co-option of Councillor- AS</b> to post on noticeboards and Whatsapp group	<b>AS</b>	No responses received. NO had spoken to someone who may be interested and will report back at the next meeting  Sept 23 – no update
Aug23.01	<b>Playground</b> – AS to place order with Kompan	<b>AS</b>	Complete – Agenda item
Aug23.02	<b>Village Upkeep</b> - . HD to prioritise on the spreadsheet 10 tasks which should be completed before Christmas and circulate to all councillor and liaise with the Charity	<b>HD</b>	Complete - Agenda item
Aug23.03	<b>EV charging points</b> - . NO will attend the Webinar on 20 <sup>th</sup> September.	<b>NO</b>	No update

#### 09.23.06 Playground Update

- The order for Phase 1 was submitted to Kompan on 1st September for £98,825 (exc VAT)
- An additional order for two further equipments was submitted to Kompan on 21st September for £8,070 (exc VAT)
- Total Order £106,895 (exc VAT)
- Fundraising total currently £94,678 (£12,217 short of target)
- Fundraising events in October/November include Winetasting, Brewery tour, Craft Fair, Table Top sale, Gigaclear Treasure Hunt
- Grants in pipeline
- Groundworks to prepare site - expected to start 28th/29th September
- Kompan site visit in October and project manager Daniel McAlwane assigned
- Maintenance plan with Kompan being discussed and waiting on costing

#### 09.23.07 Village Upkeep

Prioritisation of actions with NO - update at next meeting.  
Pollarding trees outside Magpie Cottage - email received. **AS to respond**

#### 09.23.08 Village Hall Trust Deed

No progress had been made with the solicitor and the representative for the village hall committee is currently away,

#### 09.23.09 Tree Risk Assessment

Report has been circulated. 3 trees in NBW have been removed to stump level. The other 2 trees will be removed after the leaves have fallen. Ash die back will be monitored regularly.

**09.23.10 Planning** – The planning applications below were discussed

[23/02192/LB](#) Highland Cottage The Hill Souldern Like-for-like replacement of two front facing downstairs windows. NO OBJECTION  
Bicester OX27 7JE

[23/02407/F](#) 2 Cotswold Court Souldern Bicester Single storey rear extension, internal and external alterations to an existing residential dwelling and associated landscaping. NO OBJECTION  
OX27 7LQ

**10 Finance** - The following accounts were approved for payment

Paid by standing order

Payee	Detail	Total £s	VAT	Comments
Cathy Fleet	Clerk Salary	126.29	0.0	
HMRC	(re above)	25.07	0.0	

Invoices to be approved

Payee	Detail	Total £s	VAT	Comments
Nicholsons	NBW Assessment	600.00	100.00	
CDC	Dog Bins	439.56	73.26	

Receipts received

	Detail	Total £s	VAT	Comments
Playground	Donations & Fundraising	25436.62		
CDC	Precept	3197.50		

**Date of next meetings – last Thursday of the month**

26<sup>th</sup> October, 23<sup>rd</sup> November, 28<sup>th</sup> December

Proposed dates for 2024 - last Thursday of the month

25<sup>th</sup> January  
29<sup>th</sup> February  
28<sup>th</sup> March  
25<sup>th</sup> April

20<sup>th</sup> May  
 AMPC & APM TBC  
 27<sup>th</sup> June  
 25<sup>th</sup> July  
 29<sup>th</sup> August  
 26<sup>th</sup> September  
 31<sup>st</sup> October  
 28<sup>th</sup> November - to include precept meeting  
 December ??

Signed .....  
 Chair, Souldern Parish Council

Date .....

**ACTION LIST SUMMARY**

No	Action	Owner	Update
Feb23.03	AS to action 20mph limit	AS	<b>AUGUST UPDATE</b> – HD offered to send an email to OCC (Jeff Barrell – project manager)  <b>Sept 23 - HD to chase</b>
Feb 23.05	AS to order replacement signs	AS	. <b>AS to progress</b>
June23.02	<b>Village upkeep</b> –Workparty to clean Church Lane ditch	NO	<b>NO to organise once foliage dies down.</b>
June23.04	<b>Changing Room electrics</b> – NO to obtain 1 further quotequote	NO	<b>AS to chase. Despite all efforts no quotes have been forthcoming. AS to progress with Trevor’s (TS Electrical) quote (approx £700)</b>
July 23.06	<b>Co-option of Councillor-</b> AS to post on noticeboards and Whatsapp group	AS	Sept 23 – no update. Next agenda
Aug23.03	<b>EV charging points</b> - . NO will attend the Webinar on 20 <sup>th</sup> September.	NO	No update. Next agenda